

**We should always remember that when we are in convoy we represent our Club.
As such, if we behave like idiots, we will get a reputation as idiots.**

**These convoy rules are simple and common sense ... but we ask that you
read them, understand them and, above all, *obey them!***

**Typically, faster drivers tend to go towards the front of our convoys and slower drivers,
or those wanting to take a more leisurely pace, are more comfortable towards the back.**

It's best to start towards the back until you find your comfort level.

It is your responsibility to follow the run notes and not always rely on the car in front (it may be lost!).

**If you are new to the Club or plan to drive solo on an unknown route,
please ask to use one of the club radios.**

1. **Common sense applies at all times!**
2. **All road rules** are to be stringently followed.
3. **All other road users** are to be extended **every courtesy** at all times.
4. **Indicate early;** ie: 30 metres before changing lane or direction.
5. **The leader is not to be passed** at any time.
6. **Passing other convoy members** is only encouraged where road rules and conditions allow. If you feel that you are holding up the car behind, please wave them through when it is safe and legal.
7. **At traffic lights,** use more than one lane, if available, to allow more of our cars to get through on each sequence. Once through the lights, assume any position back in the convoy as long as you're behind the leader.
8. **Keep a 2-3 second safety margin** between all cars;
ie: your required braking distance at 100km/h.
9. As long as it's safe to do so, **please wait at intersections** or where the direction taken by the convoy may be unclear to the car behind you. If it's unsafe to wait at the corner, please wait in a visible position around the corner.
If you are unfortunate enough to become lost and have no means of communicating with the lead or tail cars, then proceed directly to the next regrouping point on the run notes.
10. The run organiser may use his/her discretion to break the convoy into smaller groups to enable better management of a large group of cars.
11. The run organiser will nominate at least one car to follow the convoy and ensure no-one is left behind.

Please remember, when adding your name to the event attendance sheet you are confirming that the Club will not be liable for any damage, injury or loss caused directly or indirectly by you whether to yourself, or to any other party and you will fully indemnify and hold the Club harmless in connection with all claims arising from such damage, injury or loss.





Key numbers:

- Club President (2009-10): Murray Finlay
0416 247 677 / (03) 9589 4317
- Ambulance / Police: 000
- RACV emergency assistance:
13 RACV (13 72 28)
- RACT roadside service (24 hr): 13 1111

In the event of an incident

If required, notify the police of the incident.

1. **Stay calm.**
2. **Contact the convoy leader** by radio or mobile phone, to halt the convoy. If the leader is out of radio or phone range, contact someone else on the convoy and ask them to relay the message.
3. **Make the road safe for other users:**
 - a. make sure all stationary vehicles are off the road surface (if possible)
 - b. place a person a reasonable distance either side of the incident to alert oncoming road users.
4. **If no-one is injured**, assess if the vehicle/s involved can be driven.
 - a. If so (and depending on the level of damage), arrange for the vehicle/s to rejoin the convoy or make their way to the nearest centre where appropriate help is available
 - b. If not, assess what help is required at the site and contact appropriate assistance. If this assistance cannot be raised by mobile phone, arrange for a mini-convoy of two or three cars to drive to the nearest centre to organise help (ensure at least one of these vehicles has a mobile phone).
5. **If one or more participants are injured ...**
 - Call **000** for an ambulance. Using the 'run notes', give an accurate location of the accident.
 - Protect yourself (ie, the 'first aider').
 - Check for immediate life-threatening hazards – eg, high tension power lines down, leaking fuel.
 - Check the conscious state of the patient.
 - If the patient is conscious:
 - Keep them in the vehicle unless they are in danger.
 - Attempt to control any dangerous bleeding. Do not splint any fractures.
 - Keep them warm and wait for the ambulance to arrive.
 - If the patient is unconscious, check:
 - **A** Airway: no blockage [tongue, teeth, lolly etc]. Clear if necessary.
 - **B** Breathing: patient is breathing once every 3 to 5 seconds.
 - **C** Circulation: check the patient's heart rate. Place two fingers into the groove next to the 'Adam's apple' on the patient's neck and count the pulse over one minute.
 - If breathing and circulation are confirmed and the patient remains unconscious, support the patient's neck by holding both sides of the head and maintain a head position that ensures the patient's chin is held off the chest. This ensures a clear airway.
 - If not breathing, or pulse is absent, remove the patient from the vehicle and commence resuscitation.
6. Please notify the Club President that an incident has occurred.